

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING MARCH 13, 2018

COUNCIL PRESENT: Fred Janci, Mayor; Robert Hodgson, Vice Mayor; Robert Williams;
Sandie Puchalski; Robert Bilicki; Cathy Janci

COUNCIL ABSENT: Carlee Vincent

TOWN CLERK: Missy Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** –Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on March 13, 2018, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** –Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Sean Fate with the WVFC was to attend but had a family emergency. VM Hodgson stated the WVFC has a contract for a cell tower and he was coming to talk about how the citizens of Wachapreague could help. He plans to be at the next meeting.
 - Tomeka Watkinson spoke next concerning her work on the town’s website. She has provided a list of things she has done and questions to update things to make it more appealing. Many things were discussed and recommended. The town council thanked T. Watkinson for all the work she has done to make the websites better.
 - Mimi Sedjat spoke about how some property owners have improved the appearance of their properties. She suggested having a “Most Improved” award for the town. She mentioned 7 Lee Street (Stephen & Elizabeth Joseph) should be recognized. It was recommended maybe a dinner at the Island House and a certificate as a prize. Mayor Janci stated this was a good idea and will be discussed later.
 - Chris Wardius spoke about the Old Marina. He stated it is an important business in the town. He suggested to support Ed Posavec (owner) get it operational.
 - Another thing C. Wardius wanted to suggest is having Justin Paul take care of the maintenance of Seaside Park. He stated he was in favor of J. Paul maintaining the park. Last year the park was unusable due to poor maintenance. He stated J. Paul does good work and has offered the town a very reasonable price.
 - A. Joeckel’s last response was to make a note that the new marina is not zoned as residential. S. Puchalski stated this is not a plan for a personal home. He is planning it to be a rental property in the future.

IV. Council Meeting

- Mayor Janci asked if everyone has reviewed the Town Council Minutes from February 13, 2018. VM Hodgson stated on page 2; 2nd dot; the current owners of the Parker Railway has asked to use the spoil site for dredging spoils from the property. VM Hodgson stated the spoils need to be tested before using the spoil site. The town does not want contaminated spoils on the property. R. Bilicki stated dredged materials must be tested and contaminated spoils must be deposited at another location. He suggested to have the current spoils site tested for contaminants. VM Hodgson stated to bring this up in new business. R. Bilicki asked for any changes to the minutes. His reply was no, just to make a note of his comment. A motion was made by R. Bilicki to approve the minutes and C. Janci seconded the motion. A vote was taken, with all approving.

V. Review of Financial Report

VM Hodgson reported:

- **Town Of Wachapreague:** VM Hodgson reviewed the financials with the Town Council members. VM Hodgson stated the town is doing well.
- VM Hodgson reviewed the financials, for the town, with the council. Town is currently 66.7% through the fiscal year.
- VM Hodgson reviewed all the upcoming expenses. Of these, several were not included in the fiscal year budget, which include spoil site maintenance, vehicle repairs, election fees, etc.
- **Port Of Wachapreague:** VM Hodgson reviewed the financials with the Town Council members. VM Hodgson stated everything was doing well. It looks like everything was on track from last year.
- VM Hodgson stated there must be enough cash to pay off the VPA expense until the reimbursements are received.
- S. Puchalski stated the leases are beginning to come in and the financials should be improving.
- VM Hodgson wanted to add that he has prepared some Budget Prep Sheets for the Town and Port. He requested the council members to review them for the work session. It was agreed at last month's meeting the Town Council will have a Budget Work Session prior to April's monthly meeting, to begin at 6 pm.
- Mayor Janci asked for a motion to approve the financial statements. S. Puchalski made a motion to accept the financials for the Marina and Town and C. Janci seconded the motion. A vote was taken with all approving.

VI. Unfinished Business

A. Marina

- S. Puchalski stated the work is midway done with the docks. Due to the weather, Paul's Electric has been unable to perform their work. Once the electrical work is completed, the dock work will be completed.
- S. Puchalski stated the radio tower has broken during the recent storm. Currently it has been tied up but R. Puchalski believes it can be mounted to the side of the harbor master's building. She stated she will research to most economical way to repair it.

B. Town Maintenance/Garbage (Repairs)

- S. Puchalski stated the repairs on the truck were completed. The total cost came in under the quote.

C. Powell Park

- Mayor Janci reviewed the Town is responsible for mowing Powell Park. This was discussed at the last monthly meeting.
- S. Puchalski presented the estimates for the zero turn mower the town was considering to purchase. She presented four compatible commercial mowers of different brands. After review of the pros and cons of each, price and warranty, S. Puchalski suggested the Bob Cat from Shore Saw and Mower.
- VM Hodgson asked if anyone had a response from the Accomack County supervisor concerning Powell Park. Mayor Janci stated no, the town will be responsible to maintain the park.
- VM Hodgson asked where the mower will be stored. A discussion ensued concerning storage.
- S. Puchalski suggested picking a mower. VM Hodgson discussed the financials for the purchase. The other concern was storage. Mayor Janci stated \$1,700 was allocated for roof repair on maintenance shed. This could go towards another storage area.
- Mayor Janci asked C. Wardius for a quote to build a new shed. His reply was the cost to purchase new prefab would be cheaper. The shed size being discussed was 24'x12'.
- The "Bilicki Project" was discussed throughout the conversation including a shed in the proposal. VM Hodgson stated a proposal was presented but the terms have not been worked out or approved. K Bilicki asked about the shed that was donated to the town. Mayor Janci stated it was a 12'x8' and too small for the mower.

D. Town Hall Beautification

- VM Hodgson stated the town is currently in discussion with the WVFC concerning grass cutting at Seaside Park. Previously there was an agreement for use of parking area, in return for mowing Seaside Park. There has been nothing in writing to support this agreement. VM Hodgson stated in that case, the town can take part of the parking spaces currently reserved for the WVFC members for the use of town parking and visitors. S. Puchalski spoke the purpose of the WVFC reserved parking area was to allow room for the fire equipment to pull in and out of the building. VM Hodgson asked if there was an agreement to that. Mayor Janci stated there was an agreement for the parking spaces in exchange they mow the park. S. Puchalski stated she was on council during the park's purchase and there was nothing talked about concerning this. VM Hodgson asked if a parking spaces could be put there. S. Puchalski stated no this is the fire department and they need room to get the equipment out. VM Hodgson stated a parking space or two could be made at the end. S. Puchalski asked why? VM Hodgson stated to get the clerk's car off Main Street and visitor parking for the "Bilicki Project". He also suggested using the private property across the street (formally known as the gas station) for Bilicki parking. VM Hodgson stated the Town is trying to get the downtown cleaned up and wouldn't that look good to be used for something.
- VM Hodgson stated he is just trying to find a place to put a shed for this new mower.
- Mayor Janci decided to take a poll of possible ideas.
 - Renting out parking space across from WVFC- 3 against; 1 for; 2 abstain. K Bilicki stated once this is started, it could be taken advantage of. When WVFC needs it, it could be blocked.
 - Purchasing a shed the same size as what is currently at the Marina to be placed at Marina parking lot for storage and maintenance use - 4 for; 1 against; 1 abstain.
 - Mayor Janci stated VM Hodgson is very against stating an agreement was made concerning the Marina's lot with neighbors during development. Mayor Janci states the agreement must be reviewed before proceeding. S. Puchalski stated she has researched and could find nothing concerning placing another shed at the marina parking area.

- S. Puchalski stated the fuel tanks could stay behind the Town Hall and be repositioned to allow fueling from High Street. It was suggested the use of retractable hoses and containment source be used to avoid contamination. Mayor Janci suggested a roof area be constructed over the containment area to avoid flooding the containment area. R. Bilicki stated constructing something similar to what WVFC uses. S. Puchalski stated she has a containment area for her tanks and does not have any issues. It was suggested to use sand to collect spillage within the containment area.
- VM Hodgson asked where to park the town's pickup truck. Mayor Janci suggested leaving a 10 foot area between the marina storage sheds (current and new) and park the pickup at the Marina lot. VM Hodgson stated no overnight parking allowed at the Marina parking lot. S. Puchalski stated there is currently 2 parking spaces at the Marina lot (harbormaster & town maintenance). She also stated the dump truck has been parked at the far south end of Seaside Park on High Street, while the pickup was worked on. This is out of the way of the WVFC parking. VM Hodgson stated that would have to be cleared with WVFC. VM Hodgson continued that S. Puchalski previously stated this was a parking area for WVFC only. S. Puchalski stated this particular area is across from D. Bilicki's property not WVFC building. VM Hodgson stated the WVFC has claimed the entire parking area, per his understanding. R. Bilicki stated the area must be clear for emergency equipment turn radius when exiting and entering the building as well as member parking. VM Hodgson stated if a maintenance truck can be parked there, so can a visitor parking spot. K. Bilicki stated the truck is the town's property. VM Hodgson stated WVFC has taken ownership of the entire graveled area, they put it in.
- VM Hodgson stated he has a problem with the whole project. S. Puchalski stated VM Hodgson has made this very clear. Mayor Janci spoke up and asked if this agreement can be produced for council review. S. Puchalski stated the only agreement is the lease for the slip rental. She stated the Port of Wachapreague follows the ordinances of the state of Virginia, per the Town ordinance. VM Hodgson stated that states no overnight parking. S. Puchalski stated that is concerning overnight parking of boat trailers. Mayor Janci stated the council needs to read the lease. S. Puchalski stated these are rules for the customers, not ordinances or laws. VM Hodgson stated if overnight parking starts, people will start leaving things. R. Bilicki stated the public knows the town vehicle. R. Williams stated the Town of Wachapreague owns the Marina. VM Hodgson stated yes but no. The Marina is a separate operating unit and has a separate financial statement.
- A lease agreement was produced to Mayor Janci and he agreed this lease were rules to follow for customers. He asked if there was any documents that spelled out the rules or agreements made concerning construction of the marina. R. Bilicki stated Gene Gibson is concerning about people working on boats in the lot and if anything is restricting this. S. Puchalski stated he was poled concerning using the marina parking lot for boat storage during the winter. His problem is people doing work on the boats and making a mess next to his property. VM Hodgson stated another issue was contaminating the VIMS property. K. Bilicki asked how VIMS refuels boats. Mayor Janci stated they have a fueling station near the Island House.

- VM Hodgson stated while talking to the individual who built the Marina, the agreement was no refueling to protect the water, don't want the expense of doing fuels or overnight parking, which includes the town's pickup. People who live there don't want the pickup truck there. He continued stating it is not a public works center. The public do not want any town vehicles there. The people want the vehicles to be left at the Town Hall or Powell Park, where they were originally designed to stay. He stated they are not present but have voiced that they do not want the trucks there. He continued stating if they want to put it at the park, they must build a cage around it. The conversation continued with where to house the trucks and parking space for the Bilicki B&B. S. Puchalski stated to use the space across from D. Bilicki's for the Town pickup and VM Hodgson stated using the same area for Bilicki's B&B. VM Hodgson stated the area behind the Town Hall will get cleaned up. It has been like it for 10-15 years. He gave an example of the door knob, which just got fixed after a couple of year and thanked S. & R. Puchalski for getting it done. He went on to state the tree was taken down at the Town Hall which cost \$1,000.
- S. Puchalski asked where this discussion was going. VM Hodgson stated a spot across the street was found for the Town pickup. Mayor Janci asked where at the Marina was the possible spot for the pickup. S. Puchalski stated next to the garage, out of the way, where nobody would be staring at it. Mayor Janci asked if near the tree then the tree would come down. S. Puchalski stated not really. C. Janci stated there are 2 spaces. R. Williams stated just park it on the street at the Marina. K. Bilicki asked where the maintenance crew starts work. Mayor Janci stated the Town Hall is the starting spot but could be moved. Mayor Janci stated neighbors need to be asked for their opinion on this matter.
- VM Hodgson then stated the entrance to the Marina lot off of Brooklyn Avenue, was not to be used, per the agreement. Mayor Janci asked where these agreements located were. He has not seen nothing stating these things. VM Hodgson stated to ask the people who built the Marina and they will discuss everything. He continued stating you cannot ignore the request of the people who built it. R. Williams stated VM Hodgson continues talking about the people. He asked who people were. K. Bilicki asked what this has to do with the white pickup. VM Hodgson told K. Bilicki she was not called upon and had her chance to speak. Mayor Janci interjected and stated Bonnie Hill, Gene Gibson and Roy Wallace need to be spoken with.
- R. Bilicki asked about beautification. The other details can be worked out later. He continued asking about the use of the parking area behind the Town Hall and cleaning up the property. Mayor Janci suggested using the area across D. Bilicki's property for the town pickup. VM Hodgson stated this must be cleared with the WVFC. Mayor Janci stated the WVFC is fine with everything as long as the parking area they use is not blocked. VM Hodgson stated there is a liability with parking behind the Town Hall. He explained the situation of someone breaking the WVFC equipment. R. Bilicki asked the Mayor per the lease, the tenant would be responsible for insurance. Mayor Janci stated yes. R. Bilicki stated he has insurance so that is covered.
- S. Puchalski stated per the ordinance passed 2002, the Port of Wachapreague will follow all rules set by the State of Virginia regarding all functions of the marina.

- Mayor Janci stated the meeting must move on but a decision must be made. He suggested inviting the mentioned people to the next meeting. R. Bilicki asked could everything be separated concerning the beautification donation and pickup parking. VM Hodgson requested to view all charges concerning the donation. R. Bilicki stated it is a donation and he does not need to view expense. He then stated the plan has been presented, everything is documented and pictures are included. VM Hodgson stated this needs to be presented to the Zoning Administrator and then to the Planning Commission for review. He stated he doesn't see the insurance information and then all needs to be presented to the lawyer for review. S. Puchalski suggested having something typed and personally speak to them concerning this. If they have no issues, they can sign off. Mayor Janci stated he will talk with them.
- A. Joeckel stated this is a nice deal. Can the equipment be parked at Powell Park? Mayor Janci stated the marina will have cameras for supervision. Mayor Janci continued explaining the plan of having another shed the same size as currently there added to the marina for maintenance and parking the pickup. A. Joeckel suggested having all the equipment located in one location with a small security camera.
- K. Bilicki stated can the shed be taken down. VM Hodgson stated until the Bilicki Project is approved, nothing can be done. S. Puchalski wanted to approve the removal of the shed. She then asked VM Hodgson if the whole project needs to be approved instead of parts. VM Hodgson stated the whole project. S. Puchalski then made a motion to approve the Bilicki Project and C. Janci seconded the motion. Roll Call vote was taken with 3 yes; 1 no; 1 abstain; 1 absent. K. Bilicki asked when can thing begin. VM Hodgson stated a contract must be submitted and then reviewed by the lawyer first. Mayor Janci asked S. Puchalski to have the maintenance crew begin moving things out of the shed into the temporary location. Mayor Janci stated a lease agreement must be submitted for approval by the lawyer.
- R. Williams stated concerning the work to be done, a work order can be issued to follow the work completed. Mayor Janci stated time management needs work. He explained that when a truck goes to the landfill, 2 workers must go. It is explained to be a "Safety Issue".
- S. Puchalski asked to discuss Justin Paul cutting Seaside Park. She suggested using him this year and his quote was around \$1,600 and \$175 for weed management for the beds. She continued explaining he would bill monthly and would like the chemicals to be included with the first installment. Mayor Janci made it clear he was unable to care for Seaside Park due to work. S. Puchalski made a motion to approve the proposal from Justin Paul's mowing of Seaside Park and R. Williams seconded the motion. A Roll Call vote was taken with 5 yes; 1 absent. Mayor Janci stated he will have a person weeding Seaside Park in the next couple of days.
- The "Bilicki Project" proposal is added as an addendum to the minutes.

E. Streets and Drainage

- R. Williams began explaining he made contact with another engineering firm in Salisbury, MD for a quote on preliminary engineering plans for storm drain replacement. That quote is from GMB for \$19,300. DBF, Inc plan to meet with R. Williams and VM Hodgson on 3/20/18 to review project.
- R. Williams is reviewing documents developed by FEMA for guidance for municipalities seeking grants/loans to improve storm water management.
- R. Williams has submitted a work order to VDOT for road repair on Custis Street. He stated Chesapeake Outdoor Signs are making a sign for Powell Park damaged by VDOT.
- ANEC was contacted concerning street lights blown and lights were replaced on 3/7/18.
- R. Williams also has contacted Accomack County concerning street signs missing. Signs were installed on 3/5/18.

F. Safety and Security

- R. Williams states the dog that killed the cat at the post office is running loose again. It has been seen chasing cats and cornering residents. VM Hodgson stated the AC Animal Control needs to be contacted and reported. C. Janci added to make sure to state it is a known biter.

G. Tourism

- R. Bilicki stated he has a quote for the Kellar sign cleanup of \$1,000 by Marshall's. He was given a verbal quote from Simpson's of \$800. R. Bilicki requested awarding Simpson's the contract once the written quote is received. R. Bilicki stated it is in the budget already. S. Puchalski made a motion to spend up to \$800 for cleanup and C. Janci seconded the motion. A Roll Call vote was taken with 5 yes; 1 absent.
- Mayor Janci stated the Easter Bunny and hunt will be at Powell Park on March 31, 2018 at 11 am. Clerk Wessells asked if should be put in the paper and the council stated yes.

H. Zoning Administrator's Report

- Mayor Janci reported he has just approved a roof permit.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC

- VM Hodgson reported working with R. Williams to get a storm water plan done.
- VM Hodgson reported the Town of Wachapreague owns the berm on the east side. Mayor Janci asked if we can build this up with stone to help prevent flooding. VM Hodgson state not yet but things are being worked on. It has been suggested an oyster bar.

J. Planning Commission

- VM Hodgson stated the lawyer has responded to the ordinance review and it will be discussed at the planning commission on Tuesday. The information will be presented at the next meeting.

K. Mosquito Control

- C. Vincent was absent.
- S. Puchalski stated she gave C. Vincent the contact information for Michael Scott. She hopes she has made contact.

L. Seaside Park

- Mayor Janci stated spring cleanup is set for May 12, 2018 from 9am-3pm and May 19, 2018 is the rain date. It was asked for Tomeka to post on website.

M. Legal

- VM Hodgson stated ordinance update has been discussed.
- S. Puchalski asked Mayor Janci if he read the letter from Norma Hickman. Mayor Janci stated yes and asked Clerk Wessells to call the surveyor. VM Hodgson has asked a letter be issued to the surveyor's office and the lawyer.
- Mayor Janci stated Mrs. Hickman has a map showing she owns the property. The Town has documents showing the property in question is owned by the Town.
- Mayor Janci asked the council to review a letter in the packet concerning dredging funding. He asked each council member to respond to the people. Clerk Wessells will send everyone a copy of the Town's letterhead and a formatted letter. Please copy, paste and send.
- Clerk Wessells asked about the inspection for golf carts. Mayor Janci asked for volunteers to do inspections. R. Williams, S. Puchalski and Clerk Wessells volunteered to do inspections.

- Clerk Wessells stated she is working on the litter grant application and suggested 2 pet stations and possible a trash can. This will be brought back up next meeting.
- Clerk Wessells explained the decal location on vehicles are driver side lower window.

VII. New Business

- Clerk Wessells asked about the use of Powell Park. S. Puchalski stated it will be the same as previously. It was suggested \$75 fee and \$25 will be refunded for a total of \$100. This will be for use of the restrooms and electric. If not using the restrooms the fee will be \$50 and \$25 refundable for a total of \$75. Collection of ideas and vote on the issue next meeting.
- R. Williams asked for a copy of the letters for the property owners to cross the property for dredging.
- Mayor Janci stated a Budget Workshop will be held at 6 pm April 10, 2018 with the regular monthly meeting to follow at 7 pm.
- S. Puchalski brought up the letter from Ed Posavec and the old marina. This is the plan and outline of 5 year plan. He is requesting a pump and haul permit and is looking at a compost toilet. VM Hodgson stated he is looking for an ordinance which will require bonding. It was decided to send it to the Planning Commission for review. S. Puchalski stated if he will only use the property for storing boats and please keep this in mind. Mayor Janci agreed he is trying to do the right things.
- C. Janci gave Mayor Janci the copy of the ordinance concerning parking in front of the fire station. It states no parking within 75 feet.
- S. Puchalski asked for a motion to approve the quote for the Bob Cat Pro from Shore Saw and Mower for the price of \$6,263 and approving a deposit be paid if necessary to preserve the quote and R. Hodgson seconded the motion. A Roll Call vote was taken with 5 yes; 1 absent.

Announcements

- Mayor Janci stated nothing to report.

Adjournment

Motion was made by S. Puchalski and seconded by C. Janci to adjourn. All approved.

MAYOR

TOWN CLERK

mw

03/13/18

MOTION TO APPROVE THE BILICKI B&B BEAUTIFICATION PROJECT TO THE
WACHAPREAGUE TOWN HALL. THE PROJECT IS A DONATION OF
BEAUTIFICATION TO THE TOWN HALL IN THE AMOUNT OF \$5000 +/-.

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, and seconded by **Councilman, C. JANJI**, for a Motion to approve MOVING FORWARD WITH THE BEAUTIFICATION OF THE WACHAPREAGUE TOWN HALL DONATION and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of MARCH 13, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson		X		
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent				X
Robert Williams	X			
Robert Bilicki			X	
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	3	1	2	1

Duly recorded this _____ day of MARCH 2018.

Town Clerk

MOTION TO APPROVE PAUL'S LAWN CARE PROPOSAL IN THE AMOUNT OF \$1600 FOR LANDSCAPING SERVICES AND \$175 FOR CHEMICALS USED FOR WEED CONTROL. A TOTAL OF \$1775 FOR THE LANDSCAPE MAINTENANCE OF SEASIDE PARK FOR THE TERM OF APRIL 2018 – MARCH 2019.

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve THE PROPOSED LANDSCAPING MAINTENANCE CONTROL FROM PAUL'S LAWN CARE and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of MARCH 13, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent				X
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of MARCH 2018.

Town Clerk

MOTION TO APPROVE SIMPSON TREE SERVICE IN THE AMOUNT OF UP TO \$800
FOR THE CLEANUP ON AND AROUND THE PROPERTY OF THE KELLAR
ADVERTISING SIGN.

Pursuant to motion made by **Councilman, SANDIE PUCHALSKI**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve THE PROPOSED LANDSCAPING MAINTENANCE CONTROL FROM PAUL'S LAWN CARE and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of MARCH 13, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent				X
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of MARCH 2018.

Town Clerk

MOTION TO APPROVE THE PURCHASE OF A NEW BOBCAT PRO
ZERO TURN MOWER FROM SHORE SAW AND MOWER
FOR THE PROPOSED PRICE OF \$6,264.

Pursuant to motion made by **Councilman, ROBERT BILICKI**, and seconded by **Councilman, ROBERT HODGSON**, for a Motion to approve THE PURCHASE OF A ZERO TURN BOBCAT PRO FROM SHORE SAW AND MOWER FOR THE AMOUNT OF \$6,262 and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of MARCH 13, 2018.

Name of Official	For	Against	Abstaining	Absent
Robert Hodgson	X			
Sandie Puchalski	X			
Cathy Janci	X			
Carlee Vincent				X
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of MARCH 2018.

Town Clerk

**ADDENDUM TO TOWN COUNCIL MEETING MINUTES
MARCH 13, 2018**

The Proposal for the Bilicki B&B Town Hall Beautification Project has been added as an addendum to the monthly minutes of the Wachapreague Town Council meeting dated March 13, 2018. This project formally named "PROPOSAL FOR THE RELOCATION AND REDESIGN OF WACHAPREAGUE'S MAINTENANCE FACILITY AND PARKING AREA" also known as "Bilicki B&B Project; Bilicki Project; Bilicki Town Beautification Project; Town Hall Beautification Project" will be discussed further and modified as approved.

The Addendum will be added as a permanent record to this monthly minutes.
The project was approved to move forward but no agreements have been approved by any committee at this time.

Proposal To Be Added Here.

Adrienne

PROPOSAL FOR
THE RELOCATION AND REDESIGN OF WACHAPREAGUE'S MAINTENANCE FACILITY AND PARKING AREA

The Town of Wachapreague is fortunate to experience many recent improvements such as the completion of Seaside Park, the Wachapreague Hotel renovations, the upgrades at the Island House and the presence of the Current Reflections Art Gallery and apartment.

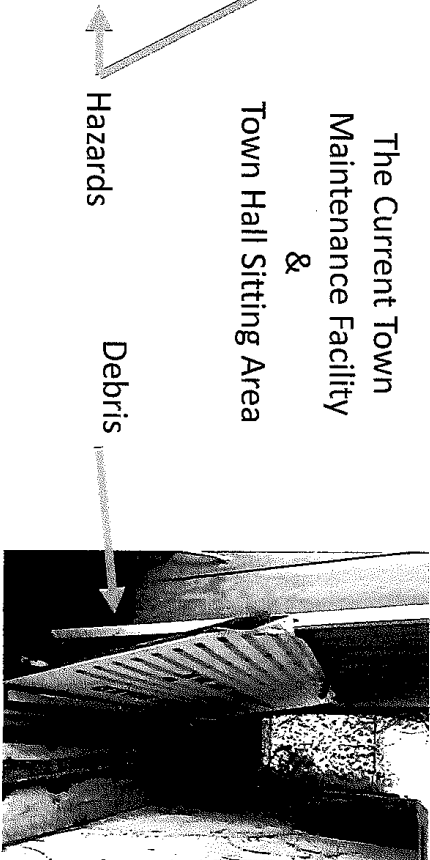
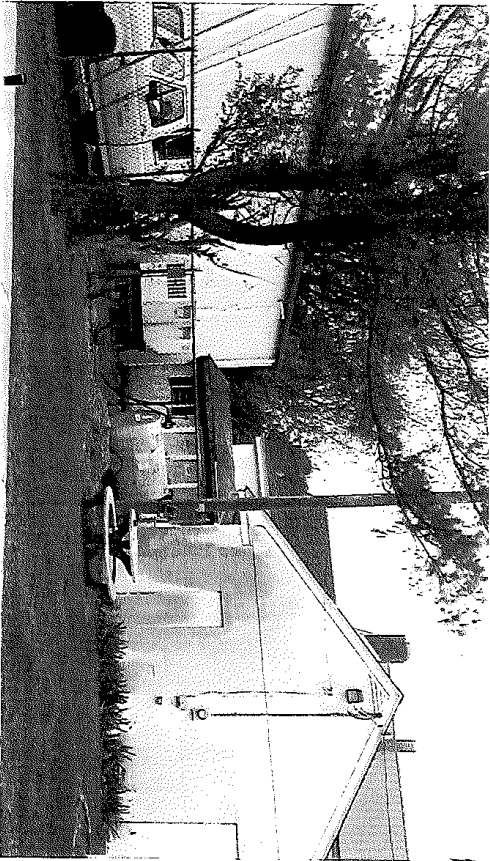
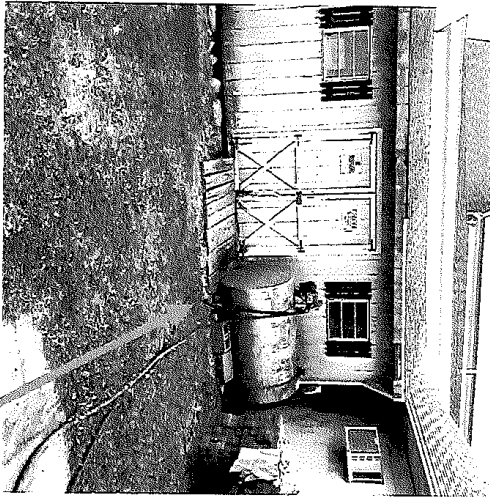
- However, the current condition and location of the Town's maintenance facility distracts from these enhancements. Its current state of disrepair is an aesthetical problem and its location prevents the Harbor Master from managing the maintenance staff.
- Additionally, Bob and Judy Bilicki, the owners of the Current Reflections Art Gallery and guest apartment, need a parking solution. In order for the upstairs apartment above the Current Reflections Art Gallery to be leased, guest parking is a necessity. But the current parking codes do not permit overnight parking on Main Street.
- In the past, the owners of the drive and parking area to the right of the Gallery allowed guest parking and access to the rear apartment entrance. However, the owner recently decided to rescind that accessibility.
- Finally, the appearance of the Town Hall is in dire need of new paint and improved landscaping and illumination on the east side for a more welcoming sitting area.

The following presentation hopes to provide solutions to all of these issues by:

1. Developing a plan for relocating and reorganizing the current Town Maintenance Facility.
2. Creating an attractive parking area to be leased and maintained by Bob and Judy Bilicki.
3. Providing a design concept for both the Town Hall currently and into the future.

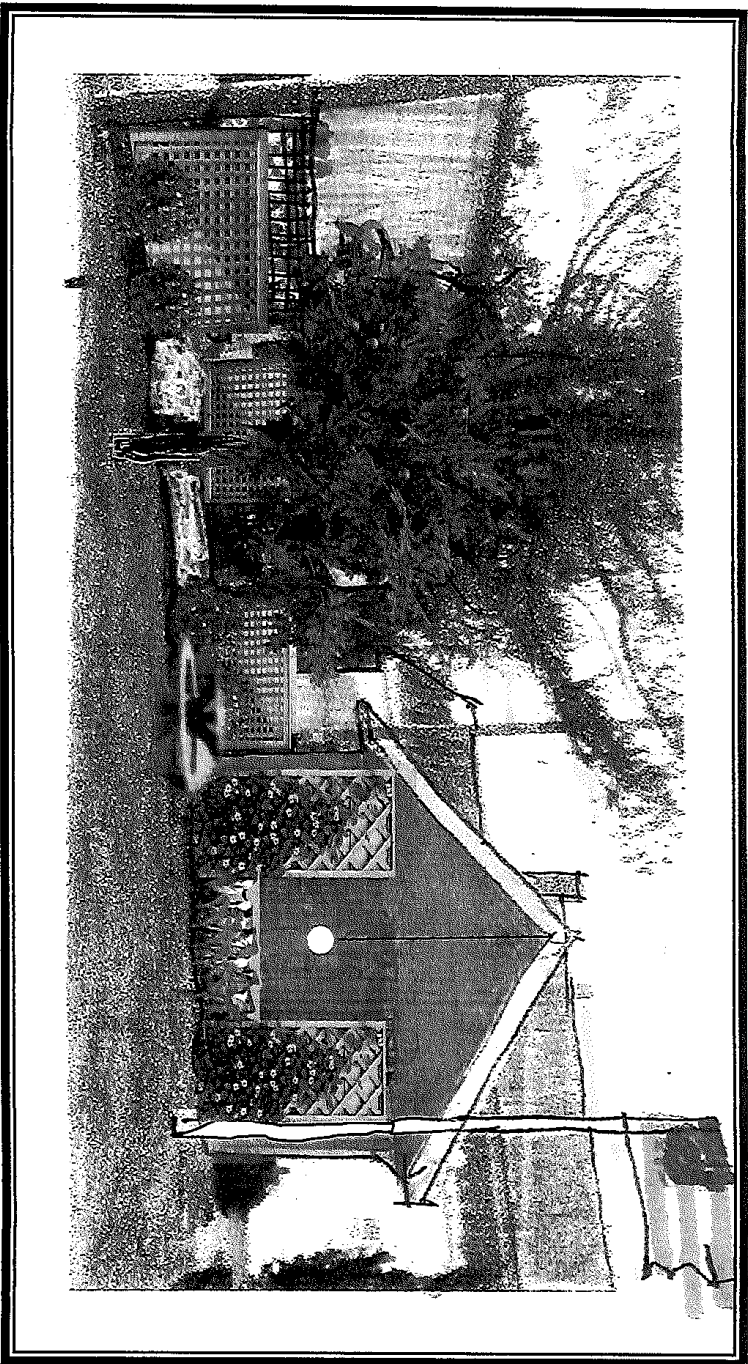
Intent

1-9



Existing Conditions

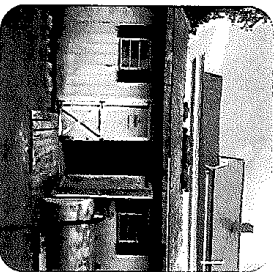
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Conceptual Sketch of Redesigned Town Hall & Parking Area

Town Hall East Side and Parking Area Enhancements

Current Town Of Wachapreague Maintenance Facility



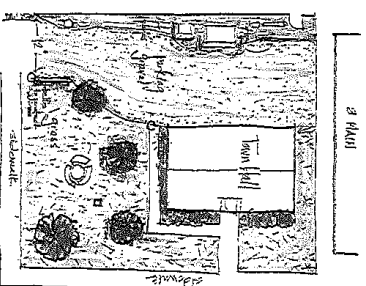
- Distracts from recent town improvements.
- Creates hazardous conditions due to dilapidated storage areas and debris.
- Prevents adequate oversight of staff by Maintenance / Dock Master due to separate locations.

Proposed Location For Maintenance Facility



- Reduces duplicate storage and management needs by having both the town dock and the maintenance facility in one location.
- Improves staff accountability and management.
- Eliminates unsightly and hazardous debris from the Town Hall and adjacent green space..

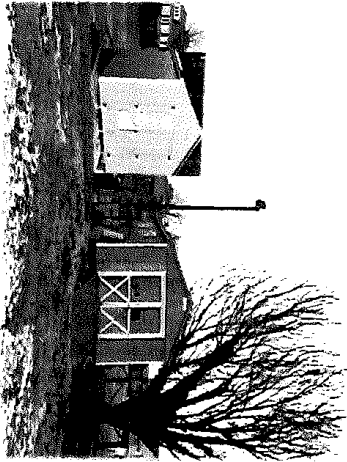
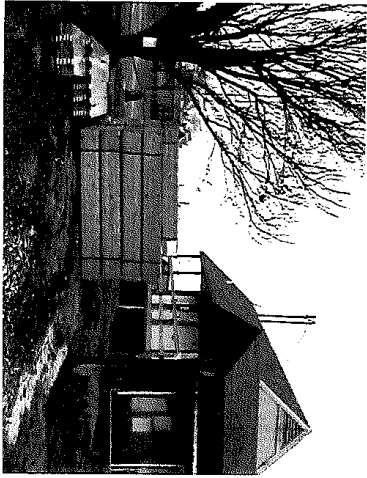
New Design & Designation of Parking Area Behind Town Hall



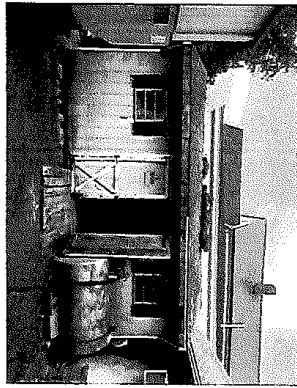
- Enhances the green space by adding trellises and greenery on the east wall of Town Hall and the ground power wires.
- Provides accessible parking space for Current Reflection's lodging guests.
- Ensures maintenance of and revenue for the parking area by the owners of the Current Reflections Gallery.
- Generates a plan for future enhancements with trees in the green park area and lattice screens in front of the fire department's generator and HVAC compressors.

Solutions

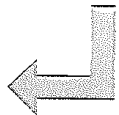
Proposed Location at the
Harbor Master Station
For Town Maintenance Shed



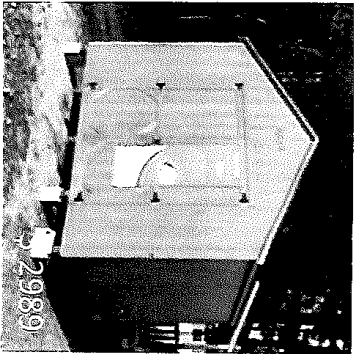
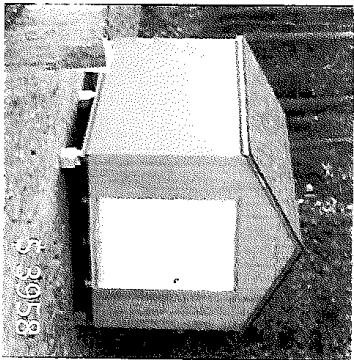
Current Shed To Be Repaired



OR



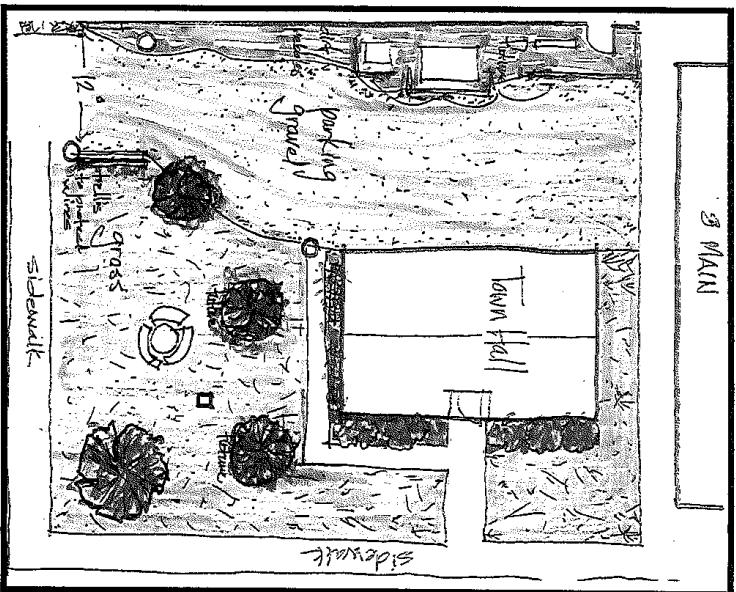
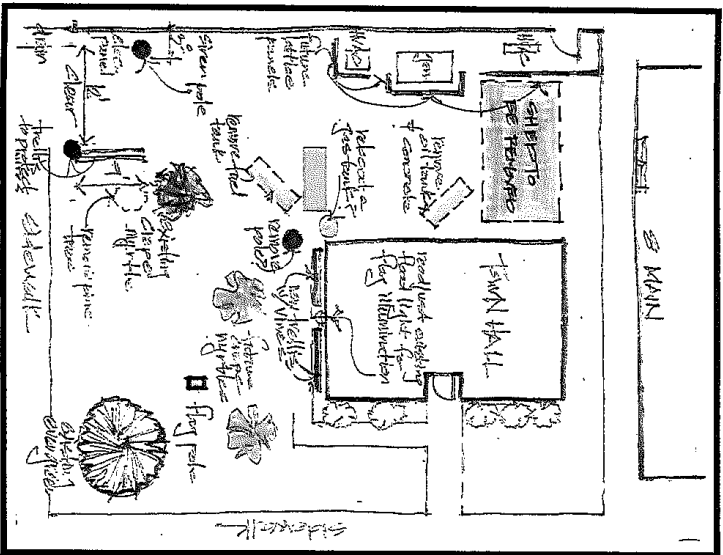
Possible New Options



Maintenance Facility Solutions

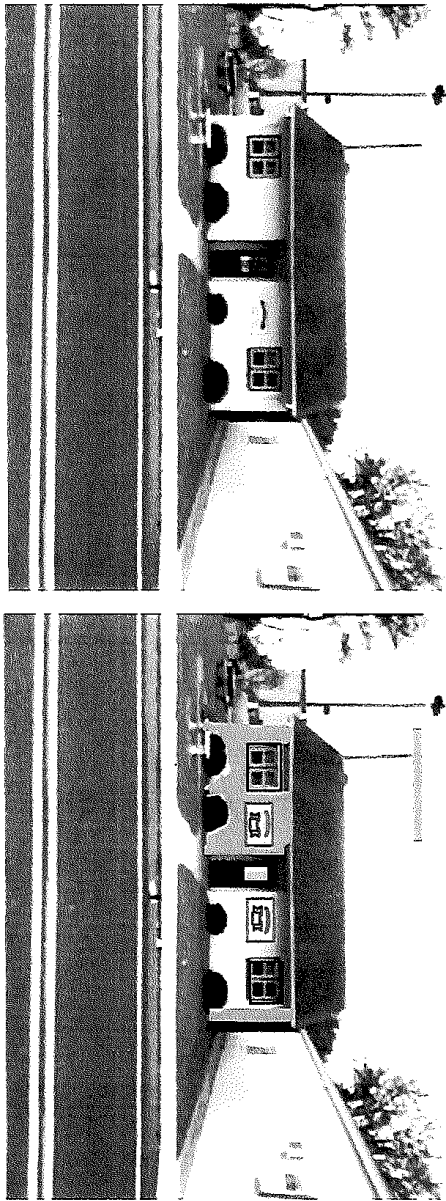
Proposed Alterations

- Relocate shed to Town Marina.
- Remove oil tank & concrete pad.
- Remove chain link fence.
- Relocate fuel tank and truck to Town Marina.
- Readjust Town Hall flood light to project onto the flag.



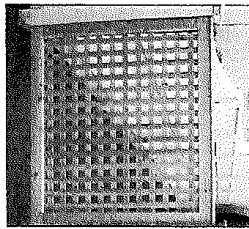
- Install new parking area
- Remove pine tree and trim up existing crepe myrtle.
- Paint Town Hall.
- Install lattice panel @ electrical cables.
- Install decorative trellises @ east side of Town Hall.

Redesign of Parking Area



Proposed Town Hall Paint Color

7



New Lattice Panels
To protect septic and the fire
Department's HVAC
compressor.

