

**TOWN OF WACHAPREAGUE
SPECIAL TOWN COUNCIL MEETING
APRIL 9, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki
ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

SPECIAL TOWN COUNCIL MEETING – FY 2019/2020 BUDGET

I. *Call to Order*

Mayor Fred Janci called the Special Town Council Meeting to order at 6:00 p.m. Tuesday, April 9 2019 in the Wachapreague Town Hall for the purpose of considering and approving the FY 2019/2020 Budget.

II. *Discussion of Proposed FY 2019/2020 Budget*

Mayor Fred Janci began the Special Town Council Meeting. Mayor Janci stated Mary Jo Tatum, Treasurer and Missy Wessells, Clerk have prepared a packet to begin the discussion.

A. Mayor Janci asked for any ideas or projects that will need funding for the upcoming fiscal year for the Town Budget.

- VM Puchalski stated she would like to do a Town Hall Enhancement. She stated Richie will be donating his time to build a new desk for the Town Council Seating. This desk will be made with wood and an “open U” shape. The design will allow 3 councilmen on each side of the Mayor (center). The Clerk’s desk will be positioned in front of the windows and the Council Seating will be towards the back of the building. Paint has already been donated by VM Puchalski. The only other items would be new flooring, if funding is available. VM Puchalski has asked for a max budget of \$2,500.
- R. Williams requested a RAFT Reserve. Mayor Janci stated a Drainage Reserve has been established and questioned if this would be used for the program. R. Williams stated RAFT Reserve would be established for a future emergency operations center. R. Williams requested \$2,000 to be set aside for a RAFT Reserve.
- R. Bilicki asked if about money available for Seaside Park. Mayor Janci stated a Reserve with about \$3,600 is available for filling and grading the park. A total of an additional \$5,000 was recommended to be budgeted for the completion of the following items at Seaside Park:
 - R. Williams asked for \$2,500 to be budgeted for electric installation to the gazebo.
 - R. Bilicki asked for \$1,000 for the installation of charcoal grill and hot brisket bucket. R. Bilicki asked for labor cost to be included for the installation of pavers. Mayor Janci stated money was available in the current budget for that expense.

- R. Bilicki and R. Williams asked for funding of the brackets and bolts to be replaced on the rafters of the gazebo. It was suggested stainless steel materials to be used and all agreed. VM Puchalski stated Richie would be happy to get materials from his distributors at a discounted price. The Town Council agreed to \$1,500 for the materials and labor.
- Treasurer Mary Jo Tatum stated the Audit Reserve needs to be increased by \$800 to cover the cost. She also stated this will need to be done for the Port also.
- D. Goauk stated a pay increase needs to be discussed for the Maintenance Crew. A discussion ensued and a decision was made to reevaluate their job descriptions and bring this back up at the next Work Session. All agreed.
- D. Goauk brought up issues of the old equipment.
 - He stated a clutch will need replacing in the pickup. A suggestion of \$1,500 was decided for the clutch replacement.
 - Mayor Janci stated \$5,000 should be added to the Truck Reserve again this year. All agreed.
 - VM Puchalski suggested to start looking for a replacement garbage truck. Another suggestion was to try and find one that will not require a CDL to operate.
- Mayor Janci recommended placing an addition \$5,000 to the Drainage Reserve. R. Williams stated the study will cost \$3,500 if approved by the Planning Commission. All agreed to adding to the Reserve.
- Mayor Janci stated \$1,000 was still available for playground equipment at Powell Park. VM Puchalski stated this is still being looked into replacing a couple toys. She suggested an additional \$2,000 be budgeted to cover the cost of repairs to the tables, paint and repairs to the tennis court.
- Mayor Janci stated the Spoil Site has a Reserve for repairs and asked if the Port also has a reserve. It was discussed that the property was owned by the Town and it would be its responsibility only. VM Puchalski stated \$15,000 was planned for the cleanup of the Spoil Site for the dredging. This is a VPA Grant request and the Waterway Grant. The Town will be responsible for 25%.
- Mayor Janci reviewed the Tourism expenses and R. Bilicki stated the current budget is fine. R. Bilicki stated the Virginia Tourism project grant was assisting with the structure planned for Seaside Park.
- Treasurer Tatum stated per the Auditor, the street light expenses need to be itemized separately.

The Following Items Were Discussed To Increase The FY 2019-2020 Budget:

- ❖ Town Building - \$2,500
- ❖ Powell Park - 2,000
- ❖ Payroll - 2,400
 - Vehicle Reserve - \$5,000
 - Seaside Reserve - 5,000
 - Drainage Reserve - 5,000
 - Audit Reserve - 800

- A discussion of increasing the Real Estate Taxes and Meal Tax ensued. Nothing was approved
- R. Williams discussed implementing a tax for each household to finance the Drainage Improvements for the town. R. Bilicki stated his Flood Insurance has decreased due to the CRS Certification done by the Town. Nothing was approved.
- Mayor Janci asked if the Council agreed to the proposed items. All agreed. Treasurer Tatum will put the numbers together and present it to the Council for the next meeting.
- K. Bilicki asked to discuss under Town Beautification the purchase of flags for Main Street. She stated banners are very expensive. A suggestion to continue with the use of flags on poles along Main. The Council agreed to have Spring, American and Fall flags. This will be a miscellaneous expense for Town Beautification.

B. Mayor Janci began with discussion of the Port Of Wachapreague Budget. VM Puchalski explained the following proposals:

- Regular Maintenance is to remain \$4,000
- VPA Grant Request is \$76,000 for Dredging and Repairs.
\$57,000 – Reimbursed and the Port responsibility of \$19,000.
- VM Puchalski stated a possible increase in slip leases may be in the future. Currently small slips \$800 and large slips \$1,250.

III. *Adjournment*

Mayor Janci closed the meeting with a unanimous agreement.

MAYOR

CLERK

