

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING JANUARY 8, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Kenneth Swick
COUNCIL ABSENT: Katherine Bilicki
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on January 8, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Ann Swick displayed her design of a Wachapreague shirt. She offered to order it for anyone interested for \$25 each.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the Regular Monthly Minutes from the December 11, 2018.
 - VM Puchalski made a motion to accept the minutes and R. Bilicki seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reported: Fiscal Year 2018-2019:

 - **Town Of Wachapreague-**
 - Town Financials for December 2018 “Profit-Loss vs. Actual” were reviewed. Mayor Janci stated the Town is 50% through the fiscal year.
 - Mayor Janci stated the income is at 66% and expenses are below 50%. Mayor Janci stated everything looks good.
 - R. Bilicki questioned the Tourism Budget and Tourism Expense. Clerk Wessells stated the additional expense budgeted was to taken from the reserve. A discussion ensued. Clerk Wessells will contact Treasurer Mary Jo about this matter.
 - Mayor Janci asked the status of Real Estate Tax collection. Clerk Wessells stated letters have been sent and a Warrant in Debt will be filed on 2 properties owned by Irene Lewin.
 - R. Bilicki asked if a DMV Stop can be applied on the properties delinquent in taxes. Clerk Wessells stated this has been checked on and the answer is no. The DMV Stop can only be used for delinquent personal property taxes or decals.
 - A motion was made to approve the financials except the questioned Tourism Budget Expense of \$9,500. A motion was made by R. Williams and seconded by VM Puchalski. A vote was taken with all approval.

- **Port of Wachapreague-**
 - Port Financials for December 2018 were discussed. Mayor Janci reviewed “Profit-Loss vs. Actual”. The budget is currently at 50% through year.
 - Mayor Janci reminded everyone the bulk of income will be coming in around February to April.
 - A motion was made by R. Bilicki and seconded by K. Swick to accept the Port of Wachapreague Financials for December 2018. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- VM Puchalski stated dock work began December on south side. The pilings were scraped and the bolts holding the dock support beams were rusting and some broken. This is a hazard to the dock. Also some cross boards needed replacing. A quote was presented for additional repairs needed for \$1,615. Another estimate was presented for the T Dock replacement bolts for \$1,607. VM Puchalski stated the total of \$3,222 is available to be included in the current VPA Grant. These projects need to be done now especially where RP Marine Service has everything in place. RP Marine Service is willing to complete work necessary and can make arrangements to be paid later. A motion was made to approve the 2 invoices totaling \$3,222 by D. Gouak and seconded by R. Williams. A roll call vote was taken with 5 yes, 1 abstain and 1 absent.
- VM Puchalski presented 2 additional estimates for work on the docks that will be included in the 2019 VPA Grant cycle. These will be held until the next grant cycle. Also to be included in that grant is pilling repair, apron/ramp repair and face boards. JES will be contacted for possible concrete repairs. Hydrocrack was suggested to be used.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak presented 3 estimates for tire replacement for the dump truck last month. A vote was taken and approved to purchase tires from Shore Tire. Due to Shore Tire’s inability to replace split rims, a motion was made to purchase tires from Colony Tire for the amount of \$1,444. All approved. D. Gouak stated the current tires are safe to drive.
- D. Goauk stated he wrote a description for the town cleanup. It stated no construction debris and must be household items. Monday February 11, 2019 will be the first Town Pickup Day for 2019 and Clerk Wessells will print up flyers for the town.
- D. Goauk stated helping with the large items, forks for the tractor was suggested to be purchased. D. Goauk provided an estimate for the forks. R. Bilicki made a motion to purchase the forks and R. Williams seconded the motion. A vote was taken and all approved. The cost is \$190.99.
- D. Goauk discussed the flag poles along Main Street and the danger of vehicles hitting them. A discussion ensued as to what is destroying the poles currently. A metal pole was displayed and like by all. It was discussed that K. Bilicki has donated flags to the town and flags are nice to see coming into town. It was decided to purchase 15 wooden poles and table the metal poles until next month’s meeting.
- S. Puchalski stated the mower needs to be purchased. She was asked to get a quote from Fairdale Farms before the purchase. Mayor Janci stated a service contract needs to be purchased with the mower to get rapid repairs.
- D. Gouak stated both rider mowers are in working condition. It was decided to keep both.

C. Powell Park

- VM Puchalski stated the fence has not been completed due to the weather. She stated hopefully it can be completed in February.

- VM Puchalski stated the dugouts and a utility sink needs to be completed.
- VM Puchalski stated the tournament is still being planned for the ball player's wife and son that passed suddenly this fall.
- VM Puchalski stated she also wants to look into replacing a piece of playground equipment. She stated programs and grants may be available. It was decided to bring this item back up next meeting.
- R. Williams stated the cemetery still needs repairs.

D. Town Beautification

- K. Bilicki was not present but left word to discuss flag poles. This items has already been discussed.

E. Streets and Drainage

- R. Williams stated a Planning Commission meeting needs to be scheduled to discuss the storm water plan and review proposal.
- R. Williams stated his responsibility was to develop a plan and it has been done. He stated equipment has been suggested for maintenance of ditches, which has gone nowhere. This issue is directly linked to CRS rating and RAFT resilience. He asked the Council to give direction to proceeding with this issue. The equipment for clearing ditches cost about \$8,000. If funds are unavailable, he suggested a "Stormwater Maintenance Tax" assessed to property owners in the amount of \$4/House/Month to fund this project. Mayor Janci asked if the equipment was purchased would the Town have the man-power to operate this. R. Williams stated this time of year is the best time for the maintenance crew. Mayor Janci stated the maintenance job description needs to be reviewed. A discussion ensued of possibilities including rental equipment. A decision to revisit this topic at the next monthly meeting.

F. Safety and Security

- R. Williams stated nothing new to report.
- Mayor Janci asked if anything being done for Tommy & Sue Colona's house fire. VM Puchalski stated a "Go Fund Me" page has been set up. She suggested collecting through the Town Council and having all checks payable to Tommy Colona. The Town Council agreed.

G. Derelict Properties

- R. Bilicki stated nothing new to report.

H. Tourism

- R. Bilicki stated nothing to report.

H. Zoning Administrator's Report

- Mayor Janci stated nothing to report.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the next RAFT meeting is January 15th at 7:00pm at VIMS. Sean Fate will discuss the relocation of the fire station and cell tower progress.
- R. Williams referred to the dredge project John Joeckel has been working on. R. Williams asked where this project will be started. Mayor Janci stated this project will be done with many organizations, over a period of time. R. Williams asked if the spoils could be used to build up the Cedar Island. Mayor Janci stated discussions of how to preserve the shoreline. Ideas are ongoing.

- R. Williams stated the RAFT Committee Members are: R. Williams, Sean Fate, and Patricia Bragg. Fred Janci, Ken Swick, Charles Elliott, Alena Elliott, Nick Crews, Steve Joseph and Tomeka Watkinson.

J. Planning Commission

- K. Bilicki was absent but let notes for the Council. Clerk Wessells announced the members of the Wachapreague Planning Commission: Kathy Bilicki, Arlene Joeckel, Steve Joseph, Bill Burton and Tomeka Watkinson.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- R. Williams nothing new concerning the electric installation to the gazebo. R. Bilicki asked for the extension cords loaned for Christmas decorations. Clerk Wessells stated they should be in storage and will try to find them. They are 1-50' orange; 1-100' blue; 1-100' orange.

M. Legal

- Mayor Janci stated nothing new to report.

VII. New Business

- R. Bilicki stated during the minutes, some things are carried over to the next meeting. He suggested having a side column to denote an items as completed or still open. Clerk Wessells will work on this idea.
- R. Williams stated a Schedule of Events should be developed for planning ahead. This would help plan ahead and neighbors involved instead of last minute put together. The Council agreed this would be a good idea.
- VM Puchalski stated there is a chicken problem in Town. A family on Powelton Avenue have chickens running loose. Neighbors have complained of droppings on their yard. According to the Town Ordinances, chickens are allowed but must be kept on own property. A suggestion to contact the owners and explain the situation and what is required.
- R. Williams asked about the sailboat located on Atlantic Avenue. VM Puchalski stated this belongs to the people building the house on Atlantic Avenue. He asked to leave it there until the ground was leveled. VM Puchalski stated she gave permission to do so temporarily. It was suggested to send a letter or call to have moved.

VIII. Announcements

- Clerk Wessells stated she will be having surgery on January 18 at VCU Medical in Richmond. She will be out most of the following week. VM Puchalski will be around to answer any question.

IX. Adjournment

- Motion was made by R. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR

TOWN CLERK

1/11/18

